



## Call For Proposals!

### Keep It Clean Kansas School Grant Program

Your Kansas classroom, school or district can apply for a grant of up to \$1,000 for your waste and recycling programs! Through the generous sponsorship of the Kansas Department of Health and Environment, Bureau of Waste Management, classrooms, schools and districts can apply for a small grant to support efforts to reduce waste! Examples of potential projects to be funded include:

- Professional development for school staff in waste and recycling education
- Support for ongoing recycling efforts
- Waste Reduction School to Home Projects
- Field trips to recycling centers/landfills/composting facilities, etc.
- Kansas Green Schools Waste Investigation equipment and supplies
- Recycling containers
- Composting and vermicomposting equipment
- Waste Related Environmental Stewardship Education Programs

#### Requirements:

- Your classroom, school or district must be [registered as a Kansas Green School](#) (it's free and easy to do!)
- Your classroom, school or district must have already completed the Kansas Green School Waste Investigation
- **Project to be implemented in the 2025-2026 school year.** You must agree to submit a final report which includes outcomes and achievements, a final list of your expenses and when possible, pictures or videos of your activities.

#### Timelines:

- Deadline for Submission: By April 4, 2025. [Submit your application online](#), or if unable to use form, by email to [rwahle@kacee.org](mailto:rwahle@kacee.org)
- Project Awards Made: By Earth Day, April 22, 2025
- Deadline for Project Completion and Report: By May 1, 2026



Evaluation of Proposals:

Evidence	Points Possible
<b>Thoroughness of Application:</b> Meets the required components including being registered as a Kansas Green School, completed the Kansas Green School Waste Investigation and completing all the application fields and budget spreadsheet.	10
<b>Description of Project:</b> Includes a clear description of the project including why the project is important and how the project ties into ongoing efforts at the school and a brief (no more than one page) student statement describing how this project will support their school.	20
<b>Environmental and Educational Benefits:</b> Proposal describes the desired outcomes and benefits for the environment, the school and the students and when appropriate, the broader school community.	20
<b>Ties to education:</b> The proposal has identified clear and appropriate strategies for the inclusion of education as a part of this project.	20
<b>Timeline:</b> The proposal has a complete timeline of key activities and the timeline is reasonable and appropriate for the grant period.	10
<b>Budget:</b> A budget is attached which outlines both requested grant funding and additional funding for the project and costs are reasonable and tied to the project description.	20
<b>TOTAL POINTS POSSIBLE</b>	100

Application Process:

To submit an application for funding, use this online application to provide your responses to the following questions:

1. Date of Application:
2. Applicant Information:
  - Name of School:
  - USD #:
  - FEIN:
  - Total Enrollment:
  - Number of students impacted by this proposed project:



3. Contact Information for the person administering the grant:

First Name:

Last Name:

Title (e.g. Principal, 5th Grade Teacher, Science Lead Teacher, etc)

School Address:

City:

State:

Zipcode:

Work Email:

Summer Email:

Work Phone:

Summer Phone:

I am an administrator or I have my administrator's permission to submit this proposal:

4. My school is registered on the Kansas Green Schools Network (Note, this is a requirement, but it's free and easy, at [www.kansasgreenschools.org](http://www.kansasgreenschools.org))

Yes

No

5. We have completed the Kansas Green Schools Waste Investigation

Yes

No

6. I am applying for a grant for my:

Classroom

School

District

7. Please describe your proposed Kansas Green Schools Solid Waste Grant Project (See examples above)--500 Word Limit

8. Please describe the anticipated environmental and educational benefits of the project--500 Word Limit:

**PLEASE ATTACH: Brief (no more than one page) student statement describing how this project will support their school.**



8. Please describe how you will use environmental education to tie the project to classroom curriculum in your school. Include your learning goals, how your students will be involved, and approximately how many parents, students, and community members will be impacted--500 Word Limit

9. Provide any additional information about your project that is important for reviewers to know:

10. Please provide a timeline of activities for your project:

11. We are applying for a grant of:

- \$250
- \$500
- \$750
- \$1000

12. Provide a budget for your project. Include the following information:

- List of expenses
- Sources of funding beyond a Kansas Green Schools Solid Waste Grant if applicable
- Which expenses you are requesting the Grant to cover
  - NOTE: If you are requesting funding for professional development, the following are options through the Kansas Association for Conservation and Environmental Education (KACEE) and associated costs:
    - **Online Asynchronous Green Leader eeCredential** (\$150/person, about 40-45 hours of professional learning) This eeCredential will provide K-12 formal educators with the professional development to become a Green School Leader and successfully lead your school team through the KICK Challenge (Fall 2024)\*BONUS\* You'll have the opportunity to enroll in 1 hour of graduate credit for an additional \$85 which can be included in your budget.
    - **Online Asynchronous Project Learning Tree Waste eeShort Course-** (\$35/person, about 4 hours of professional learning). This eeShortCourse is designed to provide K-12 educators with active and ready to go lessons from PLT about natural resources, waste and recycling and more
    - **In Person Project Learning Tree Waste eeShort Course-** (\$35/person, 2-4 hours of professional learning at your site or nearby for a minimum of 10 educators). This eeShortCourse is designed to provide K-12 educators with active and ready to go lessons from PLT about natural resources, waste and recycling and more

Use [this spreadsheet](#) to complete your budget by making a copy. *NOTE: Please round budget items to whole numbers. Your school will receive a payment of 75% of the grant amount upfront with a release of the final 25% upon completion of your final report.*